

Request for Assignment Service
There is a \$350.00 plus applicable taxes Non-Refundable Fee For This Service

Stamm Investments Limited may provide assistance in obtaining suitable applicants for the purpose of assigning a residential unit from one tenant to another if requested to do so and agreed to by the tenant. There is a non refundable fee of \$350 *plus applicable taxes* for this service.

This service includes: costs for advertising the unit through Stamm's ongoing advertising as applicable, staff costs to answer the phone and/or show the unit on behalf of the tenant, and the "out of pocket" expenses to review an application for assignment.

Date of Request: _____

I, _____, from building _____, in

Unit _____, request Stamm Investments Limited to assist me in locating a suitable applicant for which to assign my lease to.

I acknowledge that I have Authority to request this assignment on behalf of myself and all Tenants and Guarantors named within the lease.

Initial

I wish to assign the unit indicated above for the following date: _____.
(1st or 15th of a given month)

I grant access to Stamm Investments Staff to show my unit between the hours of 8 a.m. and 8 p.m. on my behalf without providing 24 hours written notice.

Initial

It is understood that a Unit Inspection will occur prior to receiving permission to assign the unit, in order to determine the condition of the unit and identify any damages that I may be responsible for.

Initial

I understand that Stamm Investments Limited cannot guarantee to find a suitable applicant for the assignment of my unit for the requested date. I further understand that the non-refundable fee for this service is \$350.00 *plus applicable taxes*, and this fee for service is required to be submitted with this request in order to proceed with the Assignment Service.

Initial

This fee is not refundable should I, and/or the approved applicant not complete the assignment for any reason, or if Stamm fails to locate a suitable applicant to assign the unit to.

Initial

In addition, I understand that my unit will be assigned "as is". This means that Stamm Investments Limited will not paint, clean, repair, or otherwise change the condition of the unit for the Assignee.

Initial

Further, I understand that if the assignee and/or the assignor fail to complete the assignment, including the assignor providing the unit in a vacant condition, as agreed upon, or the assignee failing to take occupancy of the unit, the assignment will not be completed and the responsibility for the unit will remain with me, the original tenant as per the lease.

Initial

Please be advised that this request is not a "notice to vacate" and a minimum of 60 days written notice to vacate from the end of the lease term is required if you choose to vacate without an assignment occurring.

Signature of Tenant Requesting Assignment Service

Signature of Staff Receiving the Request

Date Received

For Administration use only

Stamm Investments Limited:

Agrees to provide Assignment Services as requested above. _____
Initial

Declines to provide Assignment Services as requested above. _____
Initial

Dated: _____. Authorized by: _____
Signature

Letter sent to Resident on: _____

Notes:

